

TROPICAL COURT APARTMENTS ASSOCIATION, INC.

C/O Sunstate Association Management Group, Inc.
P. O. Box 18809, Sarasota, Florida 34276
Tel: 941-870-4920 Fax: 941-870-9652
Email Sean@sunstatemanagement.com

TO ALL MEMBERS:

On **Monday, October 25, 2021, at 4:00 P.M. (sign in 3:30 P.M.)**, at **Sunstate Management Group**, at 228 Ponce De Leon Avenue, Venice, FL 34285, the Annual Meeting for Tropical Court Apartments Association, Inc. will take place.

Agenda

1. Call to order by President.
2. At the discretion of the President, appointment by the President of a chairman of the meeting (who need not be a member or director).
3. Calling of the roll, certifying proxies and determination of quorum.
4. Proof of Notice of Meeting
5. Reading and disposal unapproved minutes.
6. Unfinished Business
 - a. Announcing Vote on Rollover of Excess Funds
 - b. Announcing Vote on Statutory Reserve Funding
7. New Business
8. Adjournment

There are three (3) director positions to be filled and three (3) candidates have volunteered therefor an election is unnecessary this year. Their names are Francis Agliardo, Francesco Presti and Ray Schiller.

NOTE: An organizational meeting of the Board of Directors will be held immediately upon the adjournment of the annual meeting for the purpose of electing officers and such other business as may lawfully be conducted. The directors present at the annual meeting may decide to defer the organizational meeting to a later time, in which case notice will be given through further posting.

BOARD MEETING UPON ADJOURNMENT OF ANNUAL MEETING

1. Certifying Quorum – Call to Order
2. Proof of Notice of Meeting
3. New Business
 - (a) Elect Officers
 - (b) Disposal of Unapproved Minutes
4. Adjournment.

A majority of all Association Members (a “quorum”) must be present, in person or by proxy, at the meeting, in order for the business to be conducted. It is therefore VERY IMPORTANT that you either attend or provide a proxy in order to conduct business other than the election of Directors. If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following information about PROXIES:

TROPICAL COURT APARTMENTS ASSOCIATION, INC.

C/O Sunstate Association Management Group, Inc.
P. O. Box 18809, Sarasota, Florida 34276
Tel: 941-870-4920 Fax: 941-870-9652
Email Sean@sunstatemanagement.com

VOTING BY PROXY

1. A **proxy** is for the purpose of appointing **another person** to vote for you as you specifically direct (except for non-substantive items) in the event that you might not be able to attend the meeting. It must be signed by all owners of the unit or the designated voter
2. The proxy should be submitted to the Association Secretary **prior to the scheduled time of the meeting**. It can be mailed to the Association or hand-delivered, either by you or your proxy. It is encouraged that the proxy be submitted as long before the meeting as possible, in order to avoid delay in registration.
3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may **withdraw** your proxy when you register at the meeting.
4. A proxy may be **revoked** in writing or **superseded** by a later proxy to another person. It may also be **assigned** (substituted) by the person designated on the proxy to a third person if the person you designate as proxy decides that he or she will be unable to attend the meeting.
5. A **proxy form** is enclosed with this notice for your use, if needed.

Again, please be sure to mail in your proxy, or attend the Annual Meeting.

Dated: September 30, 2021

Sean Noonan

Sean Noonan, LCAM
BY ORDER OF THE BOARD OF DIRECTORS